



AGENT AUTHORIZATION

Property Address: _____

This document shall serve to notify the Town of East Gwillimbury that I am/we are the legal owner(s) of the property described above and do authorize the person indicted below ("Authorized Agent") to act on my/our behalf on all matters pertaining to the selected applications indicated below for the property described above, including the authority to endorse on my/our behalf application documents.

Therefore, I/we do hereby authorize _____ **to:**
(please print)

- apply/obtain a building permit in my name by affixing my name followed by their signature on the application**
 - o I understand that the application for any permit (i.e. Building, Plumbing, HVAC and Septic) must be signed by the Owner of the property or his/her Authorized Agent. This procedure also applies to the Contractor's Agents.
 - o I understand that I may designate a third party to sign the application for a permit on my behalf. This person's only responsibility or function is to acquire a permit on my behalf.
 - o I am aware that the responsibility for the construction and compliance to codes and Applicable Laws are entirely mine and I accept the same.
- apply/obtain a survey and/or septic plan**
- other (specify):** _____

Name of Property Owner(s): _____

Phone: _____ Email: _____

Signature of Property Owner: _____ Date: _____

Name of Authorized Agent: _____

Phone: _____ Email: _____

Signature of Authorized Agent: _____ Date: _____

Personal information contained on this form is collected under the authority of Part IV and Section 11 of the Municipal Act, 2001. Questions concerning collection of personal information should be directed to the Town of East Gwillimbury's Office of the Municipal Clerk's at 19000 Leslie Street, Sharon, Ontario, L0G 1V0 or 905-478-4282.