

MEMORANDUM

To: Council

Cc: Senior Management Team

From: Finance Department

Date: November 28, 2024

Subject: 2025 Budget Submission Addendum Package #5

Please see the attached items provided for your information to support the 2025 Business Plan and Budget submission.

Item	Page #	Addition/ Replace	Comments
Summary of Amendments	Add #5 Item 1	Addition	Amendments from Budget Committee on November 27
PR-25-029 Council Chambers Accessibility Enhancement and Fire Code Compliance	Add #5 Item 2	Addition	Addition of new capital project PR-25-029 Council Chambers Accessibility Enhancement and Fire Code Compliance
Revised Capital Budget Summary	Add #5 Item 3	Addition	Removal of PR-25-014 Civic Centre Council Chambers Refresh and PR-25-016 Operations Centre Surface Upgrades. Addition of PR-25-029 Council Chambers Accessibility Enhancement and Fire Code Compliance

Printed copies of the information will be available on your desk at the Civic Centre.

If you have any questions, please let me know.

Thanks,

Warren Marshall
General Manager, Finance / Treasurer

2025 Budget Submission Addendum Package #5 Item 1

2025 Budget Deliberations – Summary of Amendments Carried on November 27th

Department	Account Category	Budget Amount	Amended Amount	Explanation
Parks, Recreation & Culture	Capital Budget – PR-25-014	\$370,000	\$0	Prioritization, currently not necessary
Parks, Recreation & Culture	Capital Budget – PR-25-NEW	\$0	\$30,000	New project for essential components of Council Chambers refresh, as per Addendum #4
Parks, Recreation & Culture	Capital Budget – PR-25-016	\$600,000	\$0	Remove project from 2025 budget

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	PR-25-029 Council Chambers Accessibility Enhancement and Fire Code Compliance		
Department	Parks, Recreation and Culture		
Version	Budget Deliberations	Year	2025

Description
Project Description
<p>This project will complete necessary renovations to the Council Chambers for accessibility enhancement and Fire Code compliance purposes. This includes installing an automatic operator for the main entry doors for accessibility. As the current door system is not equipped with the required fire safety hardware or devices for code compliance, a proper hold open device connected to the fire alarm system will also be installed to enhance accessibility, safety and compliance.</p>
Project Justification
<p>For the existing main door to remain open during public meetings, and the ability to close the door for closed session meetings, the installation of a hold open device that is connected with the fire alarm system is required. The installation of this device and all associated devices will satisfy the current arrangement and provide a door system that is designed for both fire/life safety and enhance accessibility for patrons.</p>

TOWN OF EAST GWILLIMBURY

Capital Projects

Project	PR-25-029 Council Chambers Accessibility Enhancement and Fire Code Compliance		
Department	Parks, Recreation and Culture		
Version	Budget Deliberations	Year	2025

Budget							
	Total LTD Budget	2025	2026	2027	2028	2029	2030
Expenditures							
Construction							
Contracted Services - Construction	30,000	30,000					
	30,000	30,000					
Expenditures Total	30,000	30,000					
Funding							
Reserve / Reserve Funds							
Facility Reserve	30,000	30,000					
	30,000	30,000					
Funding Total	30,000	30,000					

Attributes		
Attribute	Value	Comment
Organization		
Department	Parks, Recreation and Culture	
Branch	Facilities	
Attributes		
Year Proposed	2025	
Expected Start Month	July	
Estimated Completion Year	2025	
Estimated Completion Month	September	
Project Type	Repair and Replacement	
Strategic Plan Link	Culture of Municipal Excellence	
Approval Status	Submitted	
Reserve Funding Source	Facilities	
Operating Cost Increase	No	
Internal PM Cost	No	



**Revised Capital Budget Summary with Budget Committee Amendments
2025**

	Development Charges	Community Capital Contribution	Reserves	Deferred Revenue	Grants/Sponsorships	Gas Tax	2025 Budget	Previously Approved	Future Years Budget	Total Budget	Funding Source
Corporate Services											
IT Services											
CS-25-001 Network Infrastructure Replacement			-30,000				30,000			30,000	Information Technology
CS-25-002 Audio Video Automation Upgrades			-20,000				20,000			20,000	Information Technology
CS-25-003 Annual Hardware Replacement Program			-65,000				65,000			65,000	Information Technology
CS-25-004 Annual Security Audit and Cyber Breach Support			-30,000				30,000			30,000	Information Technology
CS-25-005 Municipal Modernization Program			-300,000				300,000			300,000	Information Technology
CS-25-006 Server Replacement			-35,000				35,000			35,000	Information Technology
CS-25-007 2025 New Staffing Hardware			-39,500				39,500			39,500	Information Technology
Total IT Services			-519,500				519,500			519,500	
Total Corporate Services			-519,500				519,500			519,500	
Finance											
Financial Services											
FN-25-001 Financial System Upgrade			-500,000				500,000		1,000,000	1,500,000	Information Technology, Water Infrastructure, Sewer Infrastructure, Grant
Total Financial Services			-500,000				500,000		1,000,000	1,500,000	
Capital and Development Finance											
FN-25-002 Water Financial Plan			-57,500				57,500			57,500	Water Infrastructure
Total Capital and Development Finance			-57,500				57,500			57,500	
Total Finance			-557,500				557,500		1,000,000	1,557,500	
Library Services											
Library Administration											
LI-25-001 Network Equipment Replacement			-10,000				10,000			10,000	Library
LI-25-002 IT Replacement (Staff and Public)			-8,500				8,500			8,500	Library
LI-25-003 Library Material Capital Replacement			-120,000				120,000			120,000	Library
LI-25-004 Library Materials - Growth	-5,000						5,000			5,000	Library DC
Total Library Administration	-5,000		-138,500				143,500			143,500	
Library Branches											
LI-25-005 Branch Maintenance - Mount Albert Meeting Room Improvement			-10,000				10,000			10,000	Library
Total Library Branches			-10,000				10,000			10,000	
Total Library Services	-5,000		-148,500				153,500			153,500	
Fire and Emergency Services											
Operations											
FS-25-001 Pagers Replacement			-35,000				35,000			35,000	Vehicle & Equip - Tax
FS-25-002 Thermal Imaging Camera Replacement			-20,000				20,000			20,000	Vehicle & Equip - Tax
FS-25-003 Medical Equipment Replacement			-20,000				20,000			20,000	Vehicle & Equip - Tax
FS-25-004 Furniture and Station Appliances Replacement			-20,000				20,000			20,000	Vehicle & Equip - Tax
FS-25-005 2025 Personal Protective Gear			-100,000				100,000			100,000	Vehicle & Equip - Tax
FS-25-006 Holland Landing Fire Station Renovations			-750,000				750,000			750,000	Facilities
Total Operations			-945,000				945,000			945,000	
Emergency Management											
FS-25-007 Defibrillators Replacement (All trucks)			-40,000				40,000			40,000	Vehicle & Equip - Tax
Total Emergency Management			-40,000				40,000			40,000	
Emergency Services Fleet											
FS-25-008 New Public Education Vehicle	-55,000						55,000			55,000	Emergency Services DC
FS-25-009 2011 Tanker 244 Replacement			-100,000				100,000	1,400,000		1,500,000	Vehicle & Equip - Tax
Total Emergency Services Fleet	-55,000		-100,000				155,000	1,400,000		1,555,000	
Total Fire and Emergency Services	-55,000		-1,085,000				1,140,000	1,400,000		2,540,000	

	Development	Community	Reserves	Deferred	Grants/	Gas Tax	2025	Previously	Future Years	Total	Funding Source
	Charges	Capital		Revenue	Sponsorships		Budget	Approved	Budget	Budget	
		Contribution									
Development Services											
Strategy and Administration											
DS-25-001 Heritage Initiatives				-50,000			50,000			50,000	Deferred Revenue
Total Strategy and Administration				-50,000			50,000			50,000	
Bylaw Fleet											
DS-25-002 By-law EV Pick up Truck	-95,000						95,000			95,000	Public Works DC
Total Bylaw Fleet	-95,000						95,000			95,000	
Economic Development											
DS-25-003 Local Business Support (Downtown Revitalization)		-40,000					40,000			40,000	CCC-Ec.Dev Initiatives & Servicing
Total Economic Development		-40,000					40,000			40,000	
Total Development Services	-95,000	-40,000		-50,000			185,000			185,000	
Parks, Recreation and Culture											
Parks Operations											
CP-22-001 Radial Line Trail Extension to Green Lane and Safety Fencing	-100,000						100,000	246,115		346,115	Recovery from Developers, Outdoor Rec DC
CP-22-002 Nokiidaa Trail - Parking Lot Expansion	-114,300						114,300	185,700		300,000	Roads DC
PR-25-001 Brown Hill Park - Playground Replacement			-315,000				315,000			315,000	Parks
PR-25-002 North Union Community Centre - Playground Replacement and AODA Walkway Construction			-315,000				315,000			315,000	Parks
PR-25-003 Beach Volleyball Courts	-189,000						189,000			189,000	Outdoor Rec DC
PR-25-004 Sharon Hills Park Pickleball Courts	-310,000						310,000			310,000	Outdoor Rec DC
PR-25-005 Tree Planting Program				-90,000			90,000			90,000	Deferred Revenue
PR-25-006 Park Asset Repairs and Replacement - Various Locations			-140,000				140,000			140,000	Parks
PR-25-007 Urban Forestry Tree Inventory				-28,000			28,000			28,000	Deferred Revenue
PR-25-008 Private Tree Protection Bylaw Administration				-122,500			122,500			122,500	Deferred Revenue
PR-25-009 Parkland Acquisition Studies		-100,000					100,000			100,000	CCC-Parkland Acquisition
Total Parks Operations	-713,300	-100,000	-770,000	-240,500			1,823,800	431,815		2,255,615	
Facilities											
PR-25-010 Civic Centre Elevator Upgrades			-21,500				21,500			21,500	Facilities
PR-25-011 Queensville Fire Station Septic System Design and Construction			-90,000				90,000			90,000	Facilities
PR-25-012 Holland Landing Community Centre Elevator Replacement			-143,000				143,000			143,000	Facilities
PR-25-013 19040 Leslie Street HDIP Security Cameras			-15,000				15,000			15,000	Facilities
PR-25-015 Annual Facility Program - Health & Safety, Accessibility, Security			-90,000				90,000			90,000	Facilities
PR-25-017 Sports Complex West Arena Shower Replacements			-130,000				130,000			130,000	Facilities
PR-25-018 Sports Complex West Pad Rubber Flooring Replacement			-72,000				72,000			72,000	Facilities
PR-25-019 Ross Family Complex Roof Repairs			-17,500				17,500			17,500	Facilities
PR-25-020 Holland Landing Community Centre Roof Repairs			-135,000				135,000			135,000	Facilities
PR-25-021 Ross Family Complex Fire Suppression			-250,000				250,000			250,000	Facilities
PR-25-029 Council Chambers Accessibility Enhancement and Fire Code Compliance			-30,000				30,000			30,000	Facilities
Total Facilities			-994,000				994,000			994,000	
Parks Fleet											
PR-25-022 John Deere Utility Tractor (P09-47) Replacement			-230,000				230,000			230,000	Vehicle & Equip - Tax
PR-25-023 2009 Diamond Groomer - RP Trailers (P09-58) Replacement			-10,000				10,000			10,000	Vehicle & Equip - Tax
PR-25-024 2016 Jeep Wrangler 2-dr 4X4 (P16-32) Replacement			-50,000				50,000			50,000	Vehicle & Equip - Tax
Total Parks Fleet			-290,000				290,000			290,000	
Facilities Fleet											
PR-25-025 2018 Chev Silverado 1500 4WD (F17-22) Replacement			-85,000				85,000			85,000	Facilities
PR-25-026 2015 Enclosed Trailer (F15-51) Replacement			-10,000				10,000			10,000	Facilities
PR-25-027 Sports Complex Walk Behind Floor Scrubber Replacement			-19,000				19,000			19,000	Facilities
PR-25-028 Pickup Truck 3/4 Ton 4X4 Replacement			-90,000				90,000			90,000	Facilities
Total Facilities Fleet			-204,000				204,000			204,000	
Total Parks, Recreation and Culture	-713,300	-100,000	-2,258,000	-240,500			3,281,800	431,815		3,713,615	

	Development	Community	Reserves	Deferred	Grants/	Gas Tax	2025	Previously	Future Years	Total	Funding Source
	Charges	Capital		Revenue	Sponsorships		Budget	Approved	Budget	Budget	
		Contribution									
Engineering and Public Works											
Capital Program and Traffic Engineering											
CI-22-009 Queensville Sideroad & Centre St Intersection Design Phase 2			-250,000				250,000	70,000		320,000	Roads
EP-25-001 Safer Streets Initiative Program			-189,000				189,000			189,000	Roads
EP-25-002 Municipal Structure Inspections Program			-75,000				75,000			75,000	Roads
EP-25-003 Streetlight Rehabilitation Program & LED Conversions			-350,000				350,000			350,000	Roads
EP-25-004 Road Rehabilitation Program			-952,605		-848,404	-1,088,991	2,890,000			2,890,000	Roads, Grant
EP-25-005 Stormwater Rehabilitation Program - Ponds & Municipal Drains			-270,000				270,000			270,000	Roads
Total Capital Program and Traffic Engineering			-2,086,605		-848,404	-1,088,991	4,024,000	70,000		4,094,000	
EPW Fleet											
EP-25-006 2016 Trackless Sidewalk Plow (R16-414) Replacement			-190,000				190,000			190,000	Vehicle & Equip - Tax
EP-25-007 2017 Freightliner I08SD (Plow/Dump) (R16-07) Replacement			-390,000				390,000			390,000	Vehicle & Equip - Tax
EP-25-008 2009 Fleet Garage 4 Post Hoist (R09-61) Replacement			-84,000				84,000			84,000	Vehicle & Equip - Tax
EP-25-009 Flail Grass Boulevard Mower (Growth)	-40,000						40,000			40,000	Public Works DC
EP-25-010 Digital Message Board Trailers (Growth)	-52,000						52,000			52,000	Public Works DC
EP-25-011 Electric Vehicle Charging Stations	-510,000				-260,000		770,000			770,000	Public Works DC, Grant
Total EPW Fleet	-602,000		-664,000		-260,000		1,526,000			1,526,000	
Total Engineering and Public Works	-602,000		-2,750,605		-1,108,404	-1,088,991	5,550,000	70,000		5,620,000	
Water and Wastewater											
Water Operations											
WW-25-001 Preliminary Design - Woodbine Avenue Employment Lands Servicing	-300,000						300,000			300,000	Water DC & Sewer DC
WW-25-002 Water Rehabilitation Program			-1,060,082		-2,262,918		3,323,000			3,323,000	Water Infrastructure, Grant
WW-25-003 Water Quality Partnership Project			-1,100,000				1,100,000			1,100,000	Water Infrastructure
Total Water Operations	-300,000		-2,160,082		-2,262,918		4,723,000			4,723,000	
Wastewater Operations											
WW-25-004 Wastewater Rehabilitation Program			-160,000				160,000			160,000	Sewer Infrastructure
WW-25-005 Contracted Services for New Development Sewage Pump Stations				-210,000			210,000			210,000	Recovery from Developers
Total Wastewater Operations			-160,000	-210,000			370,000			370,000	
Water/Wastewater Fleet											
WW-25-006 1/2 Ton Water Pick-up Truck (Growth)	-95,000						95,000			95,000	Public Works DC
WW-25-007 2015 Chevrolet Silverado (W15-24) Replacement			-95,000				95,000			95,000	Vehicle & Equip - W&S
Total Water/Wastewater Fleet	-95,000		-95,000				190,000			190,000	
Total Water and Wastewater	-395,000		-2,415,082	-210,000	-2,262,918		5,283,000			5,283,000	
Total Capital Program	-1,865,300	-140,000	-9,704,187	-500,500	-3,371,322	-1,088,991	16,700,300	501,815	2,400,000	19,602,115	