



2025-03-14

Town of East Gwillimbury
19000 Leslie Street
Sharon, ON
LOG 1V0

Dear Nichole Shroder,

**Re: Basic Site Plan Approval Application, Costco Wholesale Membership Club Retrofit Project – Second Submission
18182 Yonge Street, Town of East Gwillimbury
City File: DRC.24.29**

On behalf of Costco Wholesale Canada Ltd., (“the Client”), WSP Canada Inc. (“WSP”) is pleased to provide this second submission for a Basic Site Plan Application for the development of a Costco Business Centre, and gas bar located at the home of the existing Costco Wholesale Membership Club located at 18182 Yonge Street, in the Town of East Gwillimbury.

A Pre-Consultation meeting was held with Town staff on September 12, 2024 to discuss the proposal and submission requirements. The first submission of the Site Plan Application was made on December 19, 2024. This second submission is being made in accordance with the first submission comments, which were received on February 11, 2025. A comment matrix addressing the first submission comments is included for review.

Reports, Drawings and Submission Materials

In accordance with the comments received following first submission, a list of materials provided with this second site plan submission are listed below.

Site Plan Drawings:

1. One (1) copy of Site Plan Drawing SP-13, prepared by WSP, dated March 12, 2025;

Architectural Drawings:

1. One (1) copy of the Shore Power Building Details Package, prepared by Ware Malcomb, dated March 11, 2025;
2. One (1) copy of the Site Electrical and Shore Power Transformer Package, prepared by J+B Engineering Inc., dated February 21, 2025;

Civil Drawings:

1. One (1) copy of the Cost Estimate for Securities, prepared by WSP, dated March 13, 2025;

150 Commerce Valley Drive West
Thornhill, ON
Canada L3T 7Z3

T: +1 905 882-1100
F: +1 905 882-0055
wsp.com



2. One (1) copy of the Construction Management and Erosion Sediment Control Plan EC1, prepared by WSP, dated March 14, 2025;
3. One (1) copy of the Site Grading Plan SG1, prepared by WSP, dated March 14, 2025;
4. One (1) copy of the Site Servicing Plan SS1, prepared by WSP, dated March 14, 2025;

Landscape Plans and Reports:

1. One (1) copy of Landscape Plan LA-1, prepared by WSP dated March 14, 2025;
2. One (1) copy of Landscape Plan LA-2, prepared by WSP dated March 14, 2025;
3. One (1) copy of Landscape Plan LA-3, prepared by WSP dated March 14, 2025;
4. One (1) copy of Landscape Details Plan LA-4, prepared by WSP dated March 14, 2025;
5. One copy of the Tree Protection Plan Package, prepared by WSP dated March 14, 2025;

Other Drawings + Reports:

1. One (1) copy of the Comment Response Matrix addressing the first Site Plan submission comments, prepared by WSP, dated March 14, 2025;

We trust this is satisfactory and that the submitted documentation will suffice to support the requested applications. Should you have any questions please contact the undersigned at 289-982-4351, or Katelyn Martin at katelyn.martin@wsp.com/289-982-4432.

Yours sincerely,

A handwritten signature in black ink that reads "Darryl Bird".

Darryl Bird, MCIP, RPP
Senior Director of Operations

KM

Encl.